

User Profile Set Up

We encourage you to set up your user profile to enhance your CyHire experience.

The screenshot shows the CyHire user interface. On the left is a sidebar with a navigation menu. The 'Profile' option is highlighted with a red box. The main content area features a red header with a white profile picture placeholder. Below the placeholder, the user's name 'Kyle Test (12twenty)' is displayed, along with their graduation date 'Spring 2025' and email address 'kyle.casey,12twenty@gmail.com'. There is also an 'About Kyle' section with the text 'I work at 12twenty!' and an 'Edit Summary' link. At the bottom of the main content area, there are two tabs: 'Home' and 'Profile', with 'Profile' being the active tab.

Keeping your account information updated is easy and allows CyHire to better assist you in finding employment opportunities.

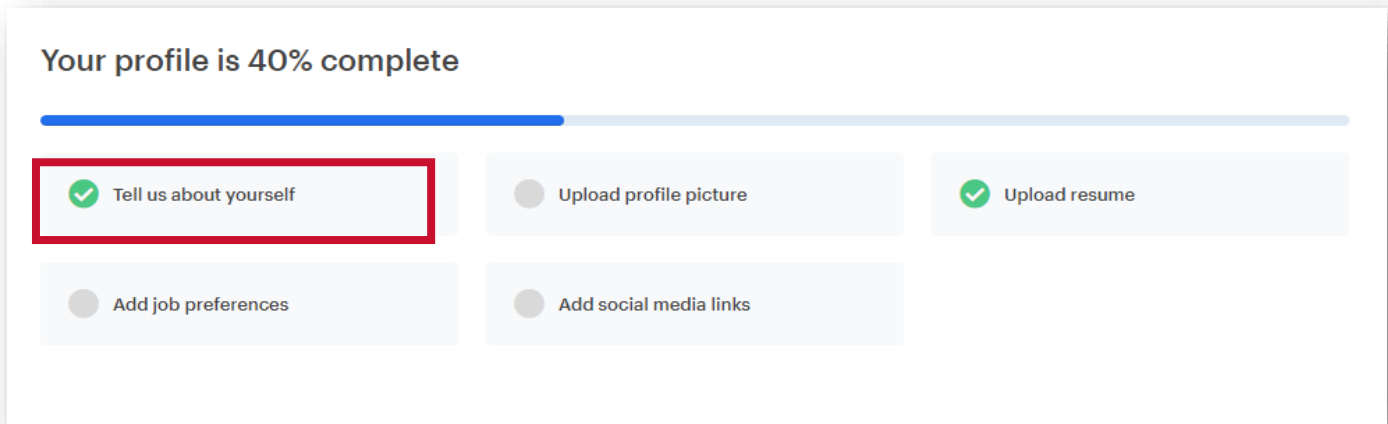
Your profile is 40% complete

The screenshot shows a progress bar at the top indicating that the profile is 40% complete. Below the progress bar is a checklist of five items:

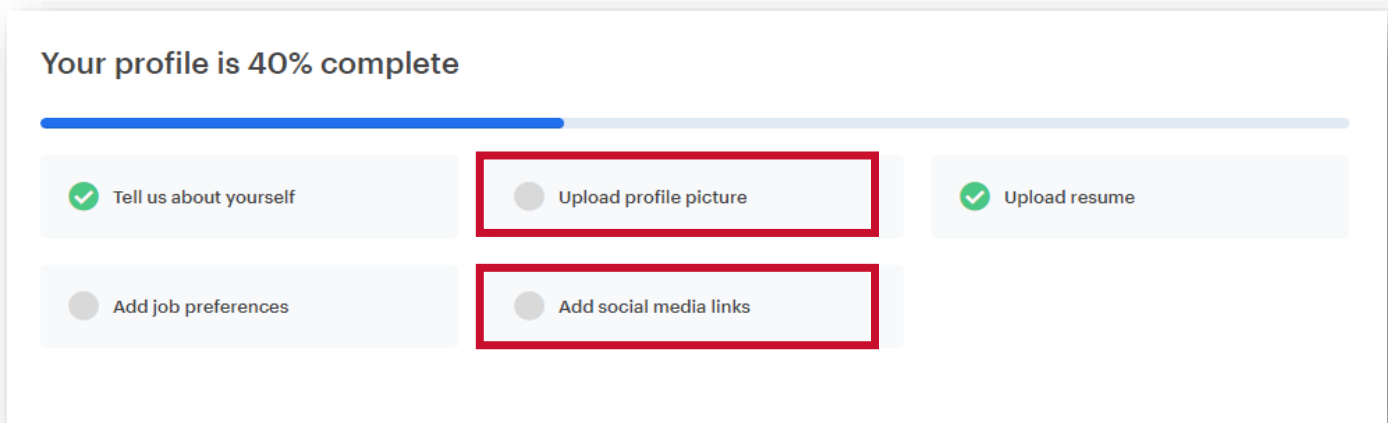
- Tell us about yourself
- Upload profile picture
- Upload resume
- Add job preferences
- Add social media links

User Profile

Before starting your job search, we encourage you to set up your user profile to enhance your CyHire experience.



Tell us about yourself: completing this section is a chance to show employers a bit about yourself. Think of this like a resume summary. Thorough, but concise and to the point.



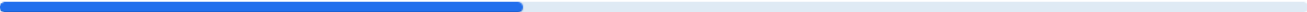
Upload profile picture: while not required, feel free to add a profile picture to your account

Add social media links: similar to other networking sites for professionals, feel free to add links to employment appropriate social media or website links. Think about what information might be useful for an employer who is reviewing your application.

User Profile

Upload Resume: by uploading your resume to your profile, it will be automatically added to any job application that you submit within CyHire.

Your profile is 40% complete

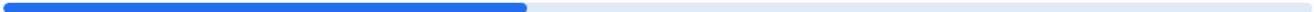


Tell us about yourself Upload profile picture Upload resume

Add job preferences Add social media links

Add job preferences: by adding job preferences to your profile, you can receive recommended job postings on your dashboard. For example, if you are searching for a position in education, selecting the education preference will trigger a notification each time a new job posting matching that criteria goes live.

Your profile is 40% complete



Tell us about yourself Upload profile picture Upload resume

Add job preferences Add social media links

Recommended Job Listings

No recommended job postings. Please ensure your preferences are up-to-date so you receive the best recommendations.

ALL JOB LISTINGS

Job Preferences
Personalize your job search by selecting preferences in priority order

Preferred Industry

- Accounting
- Construction & Manufacturing
- Consulting
- Consumer Products/Trade
- Education
- Financial Services
- Government
- Healthcare
- Hospitality
- Leisure, Arts & Entertainment
- Media/Communications
- Natural Resources/Energy/Utilities
- Non-profit organization
- Real Estate
- Retail
- Services
- Technology/Engineering/Science
- Transportation and Logistics Services
- Other

Preferred Function

- Accounting
- Architecture and Engineering
- Arts and Design
- Building and Grounds Cleaning
- Community and Social Services
- Computer and Information Technology
- Construction and Extraction
- Consulting
- Counselor
- Economic Development
- Education, Training, and Library
- Entertainment and Sports
- Farming, Fishing, and Forestry
- Finance
- Food Preparation and Serving
- Fund-raising
- Healthcare
- Human Resources
- Installation, Maintenance, and Repair
- Insurance
- Law
- Life, Physical, and Social Science
- Lobbying
- Management
- Marketing
- Math
- Media and Communication
- Military
- Office and Administrative Support
- Personal Care and Service
- Production
- Protective Service
- Real Estate
- Research
- Sales
- Transportation and Material Moving
- Other