Sign Up

1. New to CyHire?
    - Start Here: https://iastate.12twenty.com/hire
    - Select Sign up for an Account
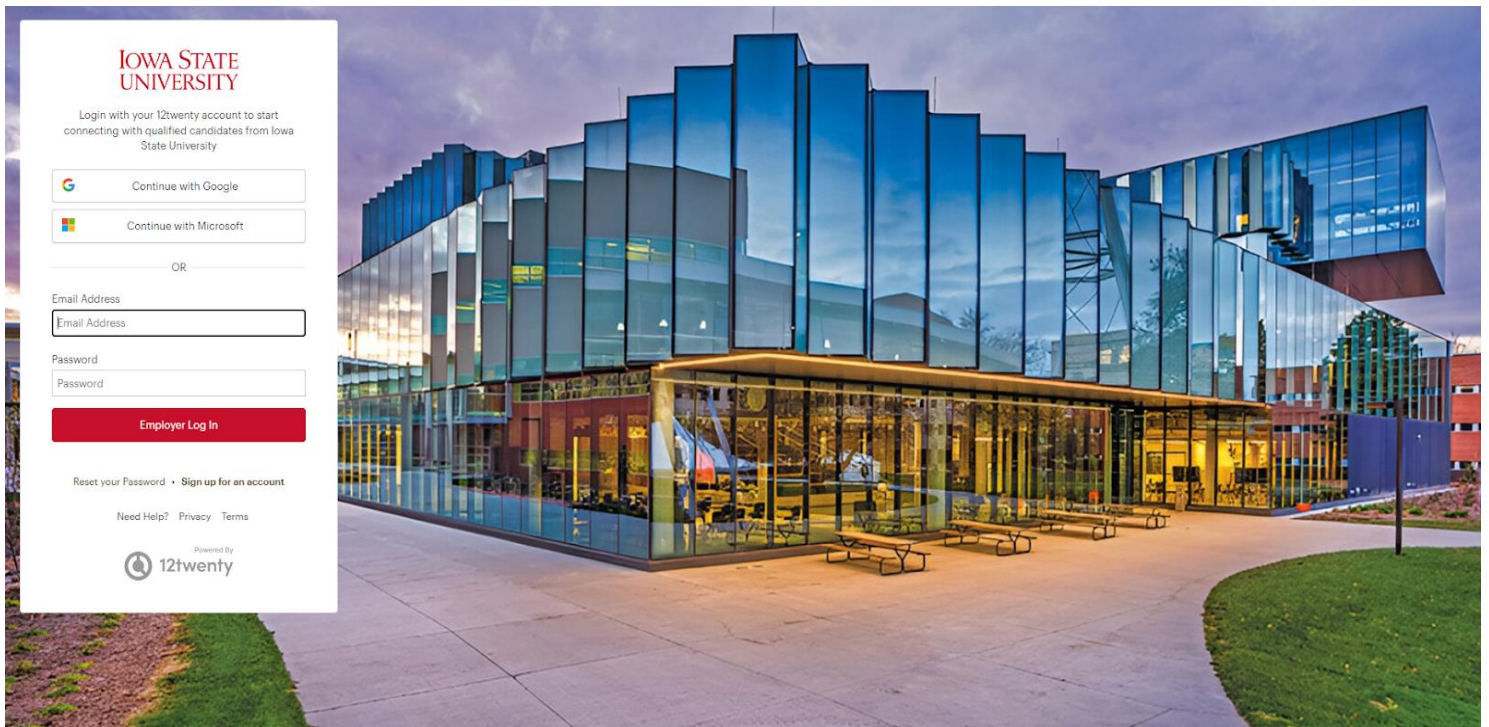
1. Returning to CyHire?
    - Start Here: https://iastate.12twenty.com/hire
    - Login using your previously established username and password

Sign up for an account

1. Complete account creation form

- In the employer field, if your company has previously been established in the system, please choose its name form the pop up. If not, proceed to entering the employer's name of your choosing.
  - Not a company but a personal job poster instead? Please use your name for the employer title instead.
- Finish entering data, agree to "terms" and click "Create Account"

Welcome to CyHire!

We're glad you are joining us! Get started by creating an account.

First Name*   First Name

Last Name*   Last Name

Work Email Address*   Work Email Address

Share my email with candidates   ☑

Password   Password

- *Minimum 10 characters*
- *An uppercase letter*
- *A lowercase letter*
- *A special character (!,@,#,$,%,^,&,*)*
- *A number*
- *Example: ThisSchool10$*

Confirm Password   Confirm Password

I am an employee of Iowa State University   ☐

Employer*   Employer

Address*   Street Address

Country*   -- Country --

City*   City

Postal Code*   Postal Code

Your Job Title*   Your Job Title

Phone Number*   Phone Number

☐ I agree to the Terms of Service and Privacy Policy. *

Create Account

Sign Up for an account

1. Once you have created your account, a verification code will be sent to the email address you provided.

2. Input the email verification code into the "Email Address Verification" pop up that appears to finalize the account creation process.

Note: This code is active for 1 hour from the time it hits your inbox. If you do not see the email after 10 minutes, check your spam folder.

Homepage-Dashboard

1. Following verification, you will proceed with log in.
2. After arriving at the homepage-dashboard as shown below, you will have access to several important features of CyHire.
   1. Announcements
   2. Post a Student Job Board Job
   3. Job Listings & Interviews
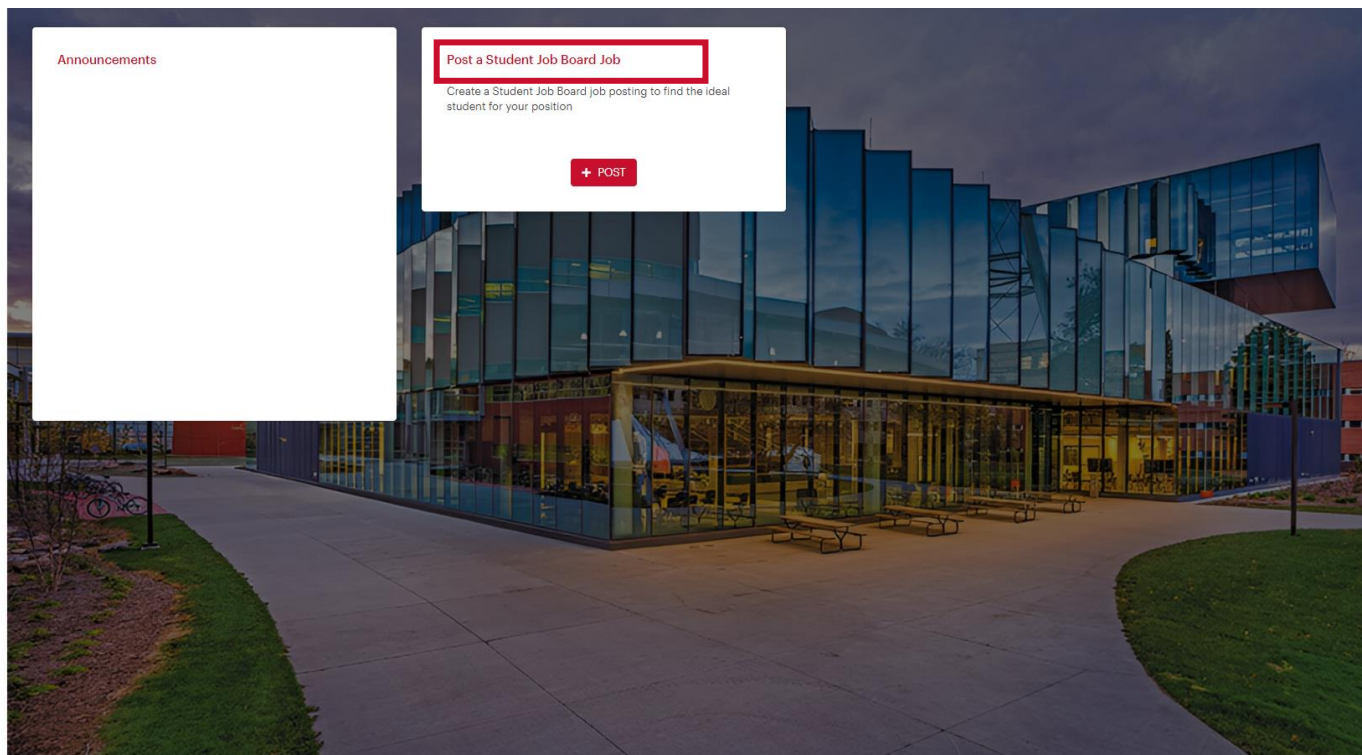
If you do not have the announcements or post a student job board job box, please email studentjobs@iastate.edu for assistance.