

# User Profile Editing

While your job is pending approval, we encourage you to complete your profile to enhance your digital brand within CyHire. This will help attract top talent to job openings.

Keeping your account information updated is easy and allows us to better support you with your hiring needs.

The screenshot displays the Iowa State University CyHire user interface. On the left, a navigation menu includes 'Home', 'Job Listings & Interviews', 'Help & Support', 'Orders', 'Account Settings' (highlighted with a red box), and 'Log Out'. The main content area is divided into two columns. The left column contains an 'Announcements' section. The right column features a 'Post a Student Job Board Job' button and a 'POST' button. Below the navigation menu, the 'Account Settings' section is visible, with a red arrow pointing to it from the highlighted 'Account Settings' menu item. The 'Account Settings' section includes fields for 'Password', 'Account Info' (Email Address, Profile Photo), 'Name', 'Employer Name', 'Job Title', 'Phone Number', 'Street Address', 'City', 'Country', 'Postal Code', 'Time Zone' (Central Time (US & Canada) (UTC-06:00)), 'Payment Information' (+ Add new card), and 'Virtual Meeting Integrations' (Zoom Meeting Authorization).

Click "Edit" next to the section you want to manage and update.

- Password
- Account info